

Delegation meeting 8th September 2026

Delegation Panel meeting - Minutes

- Date: 8 September 2026
- Time: 11am to 12:30pm
- Meeting held: via Teams

Attendees: Cllr James Rixon (Vice Chair of Planning Committee), Rebecca Smith (Delivery Manager), Sumaya Nakamya (Senior Planning Officer), Karen Pell-Coggins (Senior Planning Officer)

Apologies: - Cllr Anna Bradnam (Chair of Planning Committee),

Minutes approved by date:

26/02342/FUL – Malton Park Farm Malton Road Orwell

Change of use and extension of driving range to general industrial (B2) / storage or distribution (B8)

Reason for Inclusion

Number of objections - More than 5 representations

Discussion

During the discussion on the proposal, it became clear from the planning history that the description of development was not accurate, which would have implications for the detail submitted with the application. As a result the Delivery Manager and Vice Chair of Planning Committee agreed the application should be reviewed at a later date once amendments had been carried out.

Decision

Bring the application back to delegation panel (if triggered to do so) after amendments have been carried out.

26/00737/FUL – St Mary and St Johns Church, Church Green Hinxton

Installation of a toilet inside the church vestry (permission being applied for through the Church of England faculty application process) linked to an underground waste holding tank installed within the churchyard and new external doors.

Reason for Inclusion

Number of objections - More than 5 representations have been received

Discussion

The local ward member, Cllr McDonald, submitted a written statement expressing support for the application to be determined under delegated authority as a straight forward application.

1. Relevant material planning considerations raising significant planning concerns.

The application is a full planning application for the installation of a toilet within the church linked to an underground waste storage tank. The originally proposed external doors have been removed from the application. The main material considerations were highlighted as heritage impacts.

Two technical consultees had objected to the proposal raising concerns regarding the external doors, however these have been removed for the proposal. Given the nature of this application there are not considered to be any material planning considerations that raise sufficient concerns to warrant a committee determination.

2. Significant implications for adopted policy.

There were not considered to be any significant implications for policy from the proposed development.

3. The nature, scale and complexity of the proposed development.

The nature, scale and complexity of the proposed development is not in itself significant.

4. Planning history.

None relevant.

5. Degree of public involvement.

The Parish Council have supported the proposal, supported by 1 of the ward councillors, together with 23 letters of support received from third parties; one letter of objection has been received.

Overall, following discussion, no material considerations were considered to have arisen that would give rise to significant planning concerns warranting the committee's consideration, nor was the scale, nature and complexity of the proposed development considered to be significant. There were no identified implications for policy; nor was it considered that there was a significant level of local concern.

Decision

Do not refer to planning committee.